



Level 2 Award in Working in Confined Spaces (VTQ)

Low and Medium Risk

QUALIFICATION SPECIFICATION

QUALIFICATION NUMBER: PRO/367/WCF

This Qualification is Endorsed by an Awarding Organisation Regulated by Ofqual



Endorsed, CPD Certified and ISO Standards

All ProTrainings classroom and online qualifications are endorsed through an Awarding Organisation Regulated by Ofqual, through the Skills for Care Scheme with the highest level of recognition and are approved through the CPD Standards services for CPD certification.

ProTrainings: Additional quality at an affordable price.



This is the highest standard of recognised endorsement and only organisations who have a proven history of continued success in making a difference in the training industry can be awarded the Centre of Excellence endorsement. ProTrainings proudly announce that we have received this endorsement for continuous professional training delivery.

As a recognised Skills for Care provider who is already endorsed for delivering training through digital e-learning, classroom and blended formats, this enhanced Centre of Excellence endorsement will take our credibility and quality of training to an advanced state of recognition. But what does this new Centre of Excellence endorsement mean?

The Centre of Excellence status means that we have been able to consistently demonstrate exemplary commitment to meeting the needs of learners in the adult social care sector. This meant we needed to comply with the social model of care and be able to measure the impact of provision on the lives of people who use these services.

We embarked on this provision to prove how consistent ProTrainings services are, to test whether we are meeting a high standard, to evolve, adapt and improve our provision and to place ourselves amongst a small selection of companies who are a Skills for Care Centre of Excellence.

Gaining this accolade has resulted in receiving a designation as a 'Centre of Excellence in Adult Social Care and Learning and Development' and we do not plan on stopping our standards here. We will continue to offer the finest services so that lives are rewarded through the training and services we provide.

- **Introduction**
- **Qualifications Specifications**
- **Introduction to Level 2 in Working in Confined Spaces - Low and Medium Risk (VTQ)**
- **Qualification Delivery**
- **Entry Requirements**
- **Progression**
- **Requirements to teach Level 2 in Working in Confined Spaces - Low and Medium Risk (VTQ)**
- **Certification**
- **Learner Access**
- **Complaints**
- **Course Summary**
- **Learning Outcomes**
- **Useful Websites**

Introduction

Welcome to **ProTrainings Europe Limited**.

ProTrainings EU is a certifying organisation recognised for providing training and qualifications in England, UK and across the globe.

ProTrainings EU offer qualifications designed in-house and qualifications which are regulated by Ofqual through TQUK and FutureQuals. Our qualifications are carefully designed to meet industry standards and regulatory requirements giving every learner or user confidence that training meets HSE, Ofqual, UK & EU Resuscitation Council, Skills for Health, Ofsted and Skills for Care training standards.

Our unique approach to training delivery is designed to accommodate learning styles in all their forms, including online, classroom and blended formats. Our variety of delivery methods have been a preferred choice for many learners who require training through general interest and as part of their profession. Our training has been comprehensively designed to meet standards that fall within the boundaries of qualifications overseen by awarding organisations.

ProTrainings high standards include a robust training approach that meets strict specifications, quality assurance requirements and qualification standards. As a result of implementing a comprehensive quality assurance process, ProTrainings online and classroom courses have been CPD certified, endorsed through The Skills for Care Scheme (ProTrainings being the first organisation gaining approval for classroom and online training in the United Kingdom) and we have surpassed an external audit by being approved for ISO45001 : 2018 and ISO9001 : 2015 for maintaining high organisational standards.

Our qualifications are designed to support and encourage learners to develop their knowledge and skills. This development may result in progression into employment or career development in the workplace. Our qualifications also allow learners to progress onto further qualifications.

For more information please visit www.ProTrainings.uk for news, updates and information on a variety of qualifications spanning into the Health & Safety industry, First Aid world, Pet First Aid environment and Health & Social Care sector.

Qualifications Specifications

ProTrainings EU offer policies and guidelines for centres, organisations and individuals through this specification. Information in this specification will include the course curriculum, learning outcomes, units and general guidelines on how the course is delivered.

We aim to support our centres by providing guidance in this specification for a better understanding on how our courses are delivered and processed.

Our specifications document can be accessed on our website at www.ProTrainings.uk along with other specifications for respective qualifications listed under each sub-heading.

For more information please use our online chat service or contact our office on 01206 805 359. Alternatively, please email our support department at support@protrainings.uk or compliance department at compliance@protrainings.uk.

Introduction to Level 2 in Working in Confined Spaces - Low and Medium Risk (VTQ)

A number of people are killed or seriously injured in confined spaces each year in the UK alone. This happens in a wide range of industries, spanning from complex plants, deep sea diving, underground stations and even simple storage vessels. Those killed include people working in the confined space and those who try to rescue them without proper training and equipment.

Our ProTrainings Level 2 in Working in Confined Spaces - Low and Medium Risk (VTQ) course will cover subjects that easily define what a confined space is, the dangers of confined spaces, safe use of equipment, safety systems, preparation and the law. This training will also provide guidance for employers and those overseeing projects that require staff to work in a confined space to ensure training or projects are properly planned, supervised and carried out by competent people.

ProTrainings also offer a blended version which consists of around 4 hours of online training followed by 6 hours of classroom study, making it a course covering 10 hours of content. We also offer a basic awareness level of this course for those who do not work directly in a confined space as part of their role.

The content of this and all our courses has been independently certified as conforming to universally accepted Continuous Professional Development (CPD) guidelines and come with a Certified CPD Statement as well as a ProTrainings Certificate and for online courses an Evidence-Based Learning statement.

Qualification Delivery

Guided Learning Hours (GLH): These hours are made up of real-time, contact time, guidance or supervision of a learner by an instructor, supervisor, tutor or trainer.

GLH for this qualification is 10

Total Qualification Time (TQT): This is an estimate of the total length of time it is expected that a learner will typically take to achieve and demonstrate the level of attainment necessary for the award of the qualification i.e. to achieve all learning outcomes.

TQT for this qualification is 30

Our Level 2 in Working in Confined Spaces - Low and Medium Risk (VTQ) course is taught over a full extended day or over two days and will include practical and theoretical assessments.

Entry Requirements

There are no specific entry requirements, however, learners should have a minimum of Level 1 in literacy, numeracy or equivalent. This qualification is suitable for learners aged 16 years and above.

Progression - Successful learners can progress to other qualifications such as:

- Level 2 in Working in Confined Spaces – High Risk (VTQ)
- Level 3 in Emergency Rescue and Recovery of Casualties from Confined Spaces (VTQ)
- Level 3 in Working as Top Person in High-Risk Confined Spaces (VTQ)

Requirements to teach Level 2 in Working in Confined Spaces - Low and Medium Risk (VTQ)

Approval to deliver this course is sanctioned by ProTrainings Europe Limited only.

Instructors must hold the relevant qualifications, experience and occupational competence to qualify for approval. A detailed portfolio providing descriptive dates, CPD log and meeting/passing IQA reviews is required for approval. Supporting evidence which clearly outlines where instructors qualify to teach this course must be emailed to our compliance manager at compliance@protrainings.uk. Additionally, requirements to complete ITG instructor training may be advisory.

Certification

This qualification is overseen by our compliance department and all courses undergo a robust internal quality assurance review prior to certification.

A desktop-review and site visit will form part of our evaluation.

Paperwork should be marked and assessed by the approved instructor/centre and uploaded to our online management suite following successful completion of the course. Courses should be passed within 5 working days after the course has been taught.

Learner Access

ProTrainings offer highly sophisticated and supportive services to successful learners who complete online, classroom and blended training. Our online system offers the learner a uniquely designed portal where there is access to a free student manual, CPD credit statement, evidence-based learning document, optional weekly refresher videos and an area for downloadable content with a cohort of supporting evidence relevant to the qualification the learner completes.

ProTrainings after service adds clarity to teaching, promotes continuous learning and encourages learners to revisit and revise subjects they have been taught.

Complaints - Scope of Complaints Procedure: The procedure deals with complaints arising from:

- Delivery (or lack of delivery) of services for education and training including teaching, course content, tutoring, assessment, feedback on progress and learner support during learning programmes
- Incorrect or misleading information about services provided by the Centre
- Delivery (or lack of delivery) of support services provided by the Centre including administration of fees, enrolment processes, Centre accommodation, health and safety and learner resource services
- Unacceptable actions or behaviour by Centre staff and/or other learners in the Centre

How to complain - Complaints should initially be made in writing to the Head of Centre or to your designated tutor. This can be completed using your student login for www.ProTrainings.uk

Support can be made available for all those involved in a complaint including:

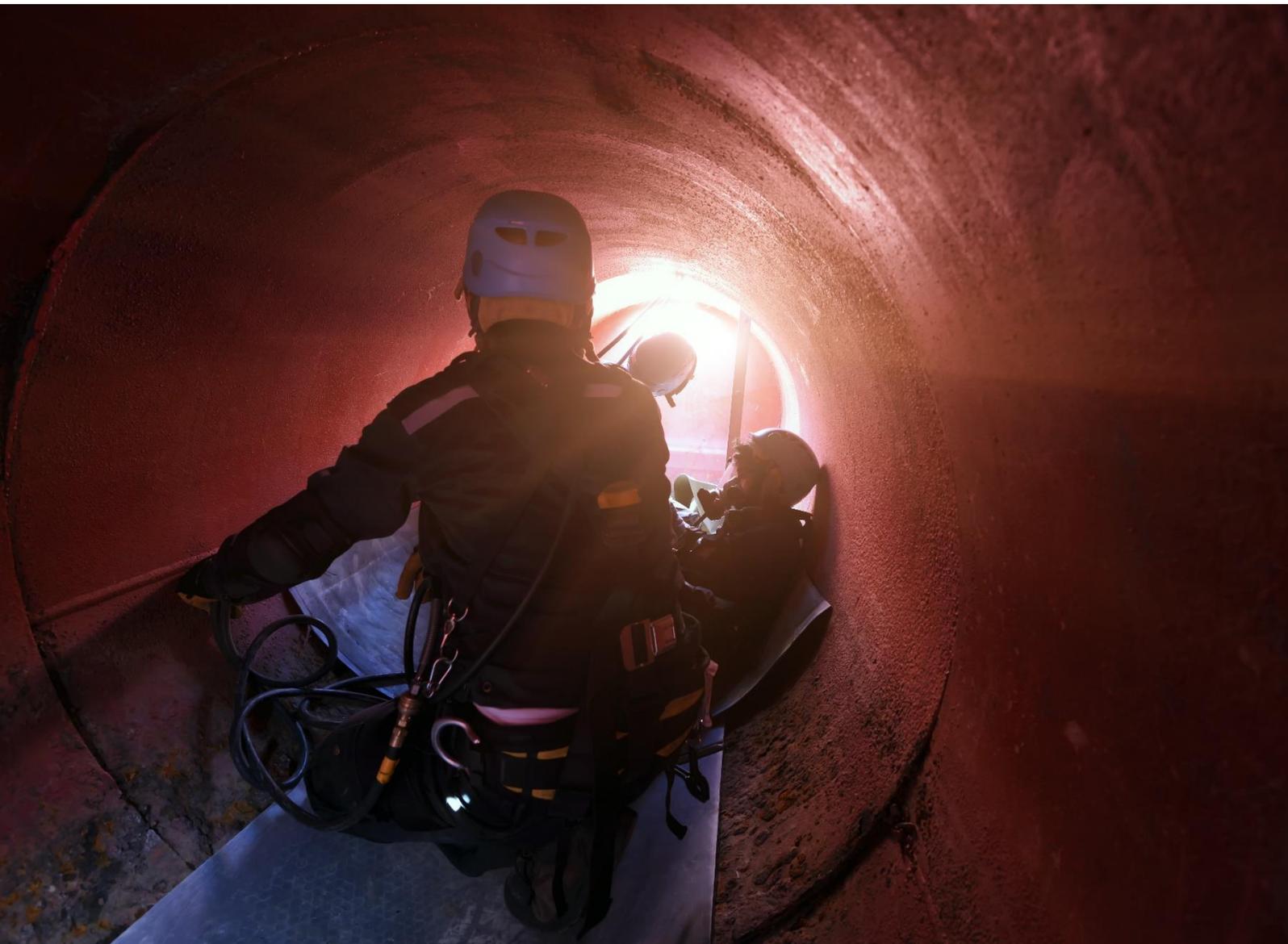
- Representation: parent, guardian, friend or supporter
- Help with completing the written complaint
- Induction will provide further details regarding this process

Level 2 in Working in Confined Spaces – Low and Medium Risk (VTQ)

PRO/367/WCF

Course Overview

- Be able to prepare to work safely in confined spaces
- Be able to enter and exit confined spaces safely
- Be able to use equipment and tools safely and in accordance with manufacturers' specifications
- Be able to follow procedures and work safely
- Be able to identify and deal with problems
- Be able to complete the work and reporting procedures
- Be able to deal with emergencies



Learning Outcomes - PRO/367/WCF

These learning outcomes are mapped to meet a Level 2 in Working in Confined Spaces – Low and Medium Risk (VTQ) qualification. Each learning outcome presents a knowledge, skill or assessment to help students understand the curriculum in finer detail.

Learning Outcomes (LO) The learner will:	LO
Be able to prepare to work safely in confined spaces	LO1
Demonstrate how to check that all equipment is in good order and ready for use	1.1
Obtain authorisation for entry and health and safety information from designated personnel	1.2
Demonstrate how to make arrangements for communications for lone-working situations	1.3
Demonstrate how to maintain a safety zone to exclude workers and the public	1.4
Demonstrate how to check that the risk assessment reflects the site conditions before starting work	1.5
Demonstrate how to set up monitoring equipment and confirm it is working before entering the confined space	1.6
Be able to enter and exit confined spaces safely	LO2
Demonstrate how to confirm that atmospheric conditions are safe	2.1
Demonstrate how to set up and inspect access equipment to make sure it is safe before use	2.2
Enter and exit the confined space in line with procedures for working at the defined level of risk	2.3
Resolve any problems of work or team members with the designated personnel	2.4
Be able to use equipment and tools safely and in accordance with manufacturers' specifications	LO3
Demonstrate how to check all equipment and tools are suitable for the job before using them	3.1
Demonstrate how to check suitability of all personal protective equipment (PPE) and respiratory protective equipment (RPE) before use	3.2
Use the specified method to introduce equipment and tools into the confined space	3.3
Make sure equipment and tools are removed from the site when work is finished	3.4
Be able to follow procedures and work safely	LO4
Demonstrate how to set up, test and confirm communications systems are working before moving away from the entry point	4.1
Inform at least one other person in advance of starting work where it involves lone-working	4.2
Demonstrate how to control access of people and vehicles around the entry point	4.3
Use PPE as specified for the job	4.4
Follow employers' safe working procedures and manufacturers' equipment instructions	4.5

Demonstrate vigilance to possible risks and hazards	4.6
Be able to identify and deal with problems	LO5
Demonstrate how to regularly monitor atmospheric conditions within the confined space	5.1
Resolve any problems connected to the work, with the designated personnel	5.2
Act immediately to remedy any unsafe activity, equipment, and environmental conditions	5.3
Demonstrate how to control risks which arise during working	5.4
Respond to information from monitoring equipment	5.5
Be able to complete the work and reporting procedures	LO6
Demonstrate how to close down and make the work area safe when work is finished	6.1
Complete all documentation and reports	6.2
File the reports in or pass them to designated personnel	6.3
Be able to deal with emergencies	LO7
Demonstrate how to start emergency exit procedures immediately a dangerous situation arises	7.1
Demonstrate how to exit the confined space safely	7.2
Demonstrate recording and reporting of the emergency incident and its circumstances	7.3
Summary	



Useful Websites

ProTrainings Europe Limited

www.ProTrainings.uk

Health and Safety Executive

www.hse.gov.uk

The Resuscitation Council (UK)

www.resus.org.uk

Skills for Health

www.skillsforhealth.org.uk

Office of Qualifications and Examinations Regulation

www.ofqual.gov.uk

Ofsted

www.gov.uk/ofsted

Skills for Care

www.skillsforcare.org.uk

The CPD Standards Office

www.cpdstandards.com

QMS International

www.qmsuk.com

FOFATO

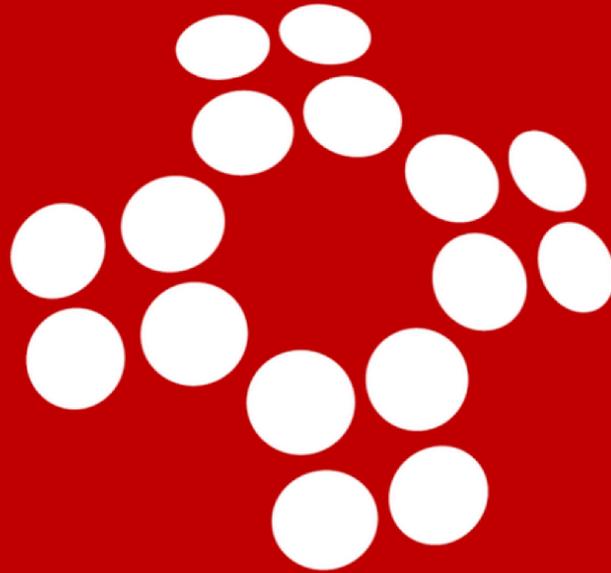
www.fofato.co.uk

NASDU

www.nasdu.co.uk

TQUK

www.tquk.org



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