



Safeguarding of Vulnerable Adults Level 2 (VTQ)

QUALIFICATION SPECIFICATION

QUALIFICATION NUMBER: PRO/48/SOVA

This Qualification is Endorsed by an Awarding Organisation Regulated by Ofqual



Endorsed, CPD Certified and ISO Standards

All ProTrainings classroom and online qualifications are endorsed through an Awarding Organisation Regulated by Ofqual, through the Skills for Care Scheme with the highest level of recognition and are approved through the CPD Standards services for CPD certification.

ProTrainings: Additional quality at an affordable price.



This is the highest standard of recognised endorsement and only organisations who have a proven history of continued success in making a difference in the training industry can be awarded the Centre of Excellence endorsement. ProTrainings proudly announce that we have received this endorsement for continuous professional training delivery.

As a recognised Skills for Care provider who is already endorsed for delivering training through digital e-learning, classroom and blended formats, this enhanced Centre of Excellence endorsement will take our credibility and quality of training to an advanced state of recognition. But what does this new Centre of Excellence endorsement mean?

The Centre of Excellence status means that we have been able to consistently demonstrate exemplary commitment to meeting the needs of learners in the adult social care sector. This meant we needed to comply with the social model of care and be able to measure the impact of provision on the lives of people who use these services.

We embarked on this provision to prove how consistent ProTrainings services are, to test whether we are meeting a high standard, to evolve, adapt and improve our provision and to place ourselves amongst a small selection of companies who are a Skills for Care Centre of Excellence.

Gaining this accolade has resulted in receiving a designation as a 'Centre of Excellence in Adult Social Care and Learning and Development' and we do not plan on stopping our standards here. We will continue to offer the finest services so that

ProTrainings Europe Limited

Specification Overview



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Introduction

Welcome to **ProTrainings Europe Limited**.

ProTrainings EU is a certifying organisation recognised for providing training and qualifications in England, UK and across the globe.

ProTrainings EU offer qualifications designed in-house and qualifications which are regulated by Ofqual through TQUK and FutureQuals. Our qualifications are carefully designed to meet industry standards and regulatory requirements giving every learner or user confidence that training meets HSE, Ofqual, UK & EU Resuscitation Council, Skills for Health, Ofsted and Skills for Care training standards.

Our unique approach to training delivery is designed to accommodate learning styles in all their forms, including online, classroom and blended formats. Our variety of delivery methods have been a preferred choice for many learners who require training through general interest and as part of their profession. Our training has been comprehensively designed to meet standards that fall within the boundaries of qualifications overseen by awarding organisations.

ProTrainings high standards include a robust training approach that meets strict specifications, quality assurance requirements and qualification standards. As a result of implementing a comprehensive quality assurance process, ProTrainings online and classroom courses have been CPD certified, endorsed through The Skills for Care Scheme (ProTrainings being the first organisation gaining approval for classroom and online training in the United Kingdom) and we have surpassed an external audit by being approved for ISO45001 : 2018 and ISO9001 : 2015 for maintaining high organisational standards.

Our qualifications are designed to support and encourage learners to develop their knowledge and skills. This development may result in progression into employment or career development in the workplace. Our qualifications also allow learners to progress onto further qualifications.

For more information please visit www.ProTrainings.uk for news, updates and information on a variety of qualifications spanning into the Health & Safety industry, First Aid world, Pet First Aid environment and Health & Social Care sector.

Qualifications Specifications

ProTrainings EU offer policies and guidelines for centres, organisations and individuals through this specification. Information in this specification will include the course curriculum, learning outcomes, units and general guidelines on how the course is delivered.

We aim to support our centres by providing guidance in this specification for a better understanding on how our courses are delivered and processed.

Our specifications document can be accessed on our website at www.ProTrainings.uk along with other specifications for respective qualifications listed under each sub-heading.

For more information please use our online chat service or contact our office on 01206 805 359. Alternatively, please email our support department at support@protrainings.uk or compliance department at compliance@protrainings.uk.

Introduction to SOVA

All staff within health services have a responsibility for the safety and wellbeing of patients and colleagues. Our safeguarding adults' course is about the safety and well-being of all patients but providing additional measures for those least able to protect themselves from harm or abuse.

ProTrainings SOVA course will cover fundamental parts of patient safety and well-being and aims to promote awareness of what constitutes abuse and neglect. This course will also promote understanding different types of abuse and neglect, promote understanding of what makes individuals vulnerable, promote understanding of what disclosure and whistleblowing are and detail legislation relevant to Safeguarding of Adults.

By the end of the course, candidates will be able to identify types of abuse, identify when abuse has happened/is happening, understand how to report and record issues that may be witnessed or disclosed and understand how to help prevent abuse and neglect.

ProTrainings are Skills for Care Endorsed for both our classroom and e-learning courses. This means that our training meets a high standard as expected by Skills for Care.

The content of this and all our courses has been independently certified as conforming to universally accepted Continuous Professional Development (CPD) guidelines and come with a Certified CPD Statement as well as a ProTrainings Certificate and for online courses an Evidence-Based Learning statement.

Qualification Delivery

Guided Learning Hours (GLH): These hours are made up of contact time, guidance or supervision of a learner by an instructor, supervisor, tutor or trainer.

GLH for this qualification is 3

Total Qualification Time (TQT): This is an estimate of the total length of time it is expected that a learner will typically take to achieve and demonstrate the level of attainment necessary for the award of the qualification i.e. to achieve all learning outcomes.

TQT for this qualification is 5

Our SOVA course is taught over a full day and will include practical and theoretical assessments.

Entry Requirements

There are no specific entry requirements, however, learners should have a minimum of Level 1 in literacy, numeracy or equivalent. This qualification is suitable for learners aged 16 years and above.

Progression

Successful learners can progress to other qualifications such as:

- Safeguarding of Children (Child Protection) Level 2
- Safeguarding of Children and Young People Level 3
- Health and Social Care

Requirements to teach SOVA

Approval to deliver this course is sanctioned by ProTrainings Europe Limited only.

Instructors must hold the relevant qualifications, experience and occupational competence to qualify for approval. A detailed portfolio providing descriptive dates, CPD log and meeting/passing IQA reviews is required for approval. Supporting evidence which clearly outlines where instructors qualify to teach this course must be emailed to our compliance manager at compliance@protrainings.uk. Additionally, requirements to complete ITG instructor training is mandatory.

Certification

This qualification is overseen by our compliance department and all courses undergo a robust internal quality assurance review prior to certification.

A desktop-review and site visit will form part of our evaluation.

Paperwork should be marked and assessed by the approved instructor/centre and uploaded to our online management suite following successful completion of the course. Courses should be passed within 5 working days after the course has been taught.

Learner Access

ProTrainings offer highly sophisticated and supportive services to successful learners who complete online, classroom and blended training. Our online system offers the learner a uniquely designed portal where there is access to a free student manual, CPD credit statement, evidence-based learning document, optional weekly refresher videos and an area for downloadable content with a cohort of supporting evidence relevant to the qualification the learner completes.

ProTrainings after service adds clarity to teaching, promotes continuous learning and encourages learners to revisit and revise subjects they have been taught.

Complaints

Scope of Complaints Procedure: The procedure deals with complaints arising from:

- Delivery (or lack of delivery) of services for education and training including teaching, course content, tutoring, assessment, feedback on progress and learner support during learning programmes
- Incorrect or misleading information about services provided by the Centre
- Delivery (or lack of delivery) of support services provided by the Centre including administration of fees, enrolment processes, Centre accommodation, health and safety and learner resource services
- Unacceptable actions or behaviour by Centre staff and/or other learners in the Centre

How to complain

Complaints should initially be made in writing to the Head of Centre or to your designated tutor. This can be completed using your student login for www.ProTrainings.uk

Support can be made available for all those involved in a complaint including:

- Representation: parent, guardian, friend or supporter
- Help with completing the written complaint
- Induction will provide further details regarding this process

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Course Overview

Acts and Regulations

Discriminatory Abuse and the Human Rights

Act

The Human Rights Act 1998

Protection from Harassment Act 1997

The Sexual Offences Act 2003

The Mental Capacity Act 2005

The safeguarding vulnerable groups act 2006

The Mental Capacity Act and Deprivation of

Liberty Safeguards principles

The Data Barring Service

What is a DBS Check

The DBS Process

New Update Service to DBS with effect from

17th June 2013

SOVA

Facts and Information about abuse

Who is a vulnerable adult

Abuse and the indicator of abuse

Physical Abuse

Sexual Abuse

Financial Abuse

Neglect Self Neglect and The Act Of Omission

Institutional And Discriminatory Abuse

Duty of Care

Consent

Disclosure

Serious Case review and sources of advice

Managing risk and Multi-Agency safeguarding of adults

Reporting Abuse

Responding to suspected or disclosed abuse

Reporting abuse

Whistleblowing

How to Whistleblow



Learning Outcomes - PRO/48/SOVA

These learning outcomes are mapped to meet a safeguarding qualification.

Each learning outcome presents a knowledge, skill or assessment to help students understand the curriculum in finer detail.

Learning Outcomes (LO) The learner will:	LO
UNIT – 1	
Understand safeguarding	LO1
What is safeguarding	1.1
Identify who are the main multi-agencies	1.2
Understand who is vulnerable	1.3
Identify and list who is most vulnerable in our society	1.4
Legislation	LO2
Understanding legislation and their associated acts	2.1
Understanding human rights	2.2
The Care Act 2014	2.3
Recognising fundamental principles associated with the Equality Act 2010	2.4
Understand how services can help prevent abuse	LO3
Understanding disclosure and how barring services work	3.1
Describe what whistleblowing is and how it works	3.2
Recognising what mental capacity (MCA) and deprivation of liberty (DOLS) is	3.3
Applying key principles from MCA and DOLS	3.4
Know what abuse is and how it is dealt with	LO4
Outline what abuse is and how this affects vulnerable adults	4.1
Identifying key abuse indicators	4.2
List types of abuse	4.3
Apply types of abuse in content and give examples of different types of abuse	4.4
Understand why the elderly are attractive targets	LO5
Describe what neglect, self-neglect and act of omission is	5.1
Information, facts and figures	LO6
Identify where abuse occurs	6.1
Understand who are reported victims of abuse	6.2
Understand how cases were dealt with	6.3
Familiarise abuse statics from financial, physical, psychological, neglect and sexual abuse	6.4
Understanding why abuse does not get reported	6.5
What is whistleblowing	LO7
Define good practice in the workplace	7.1
Understanding your duty of care and individual responsibility	7.2
Understand organisational culture	7.3
Why confidentiality plays a pivotal contribution to recording and reporting procedures	LO8
Define your responsibility in the workplace	8.1
Explain consenting procedures and how this applies to company policy and the law	8.2
Sharing information with other professionals	8.3
Summary	

Useful Websites

ProTrainings Europe Limited

www.ProTrainings.uk

Health and Safety Executive

www.hse.gov.uk

The Resuscitation Council (UK)

www.resus.org.uk

Skills for Health

www.skillsforhealth.org.uk

Office of Qualifications and Examinations Regulation

www.ofqual.gov.uk

Ofsted

Skills for Care

www.skillsforcare.org.uk

The CPD Standards Office

QMS International

www.qmsuk.com

FOFATO

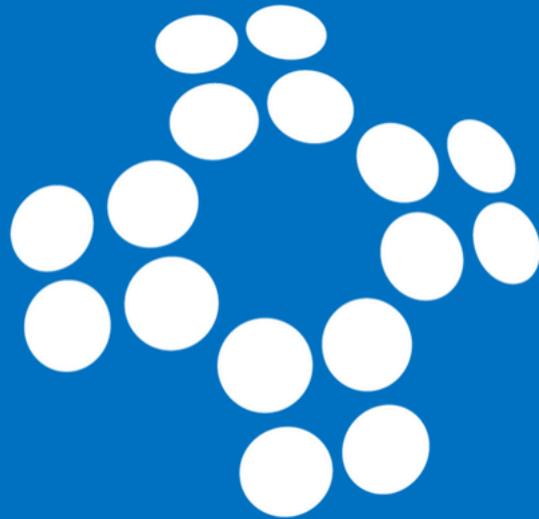
www.fofato.co.uk

NASDU

www.nasdu.co.uk

TQUK

www.tquk.org



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