



Fire Safety Awareness Level 1 (VTQ)

QUALIFICATION SPECIFICATION

QUALIFICATION NUMBER: PRO/29/FSA



This Qualification is Endorsed by an Awarding Organisation Regulated by Ofqual

Endorsed, CPD Certified and ISO Standards

All ProTrainings classroom and online qualifications are endorsed through an Awarding Organisation Regulated by Ofqual, through the Skills for Care Scheme with the highest level of recognition and are approved through the CPD Standards services for CPD certification.

ProTrainings: Additional quality at an affordable price.



This is the highest standard of recognised endorsement and only organisations who have a proven history of continued success in making a difference in the training industry can be awarded the Centre of Excellence endorsement. ProTrainings proudly announce that we have received this endorsement for continuous professional training delivery.

As a recognised Skills for Care provider who is already endorsed for delivering training through digital e-learning, classroom and blended formats, this enhanced Centre of Excellence endorsement will take our credibility and quality of training to an advanced state of recognition. But what does this new Centre of Excellence endorsement mean?

The Centre of Excellence status means that we have been able to consistently demonstrate exemplary commitment to meeting the needs of learners in the adult social care sector. This meant we needed to comply with the social model of care and be able to measure the impact of provision on the lives of people who use these services.

We embarked on this provision to prove how consistent ProTrainings services are, to test whether we are meeting a high standard, to evolve, adapt and improve our provision and to place ourselves amongst a small selection of companies who are a Skills for Care Centre of Excellence.

Gaining this accolade has resulted in receiving a designation as a 'Centre of Excellence in Adult Social Care and Learning and Development' and we do not plan on stopping our standards here. We will continue to offer the finest services so that lives are rewarded through the training and services we provide.

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Introduction

Welcome to **ProTrainings Europe Limited**.

ProTrainings EU is a certifying organisation recognised for providing training and qualifications in England, UK and across the globe.

ProTrainings EU offer qualifications designed in-house and qualifications which are regulated by Ofqual through TQUK and FutureQuals. Our qualifications are carefully designed to meet industry standards and regulatory requirements giving every learner or user confidence that training meets HSE, Ofqual, UK & EU Resuscitation Council, Skills for Health, Ofsted and Skills for Care training standards.

Our unique approach to training delivery is designed to accommodate learning styles in all their forms, including online, classroom and blended formats. Our variety of delivery methods have been a preferred choice for many learners who require training through general interest and as part of their profession. Our training has been comprehensively designed to meet standards that fall within the boundaries of qualifications overseen by awarding organisations.

ProTrainings high standards include a robust training approach that meets strict specifications, quality assurance requirements and qualification standards. As a result of implementing a comprehensive quality assurance process, ProTrainings online and classroom courses have been CPD certified, endorsed through The Skills for Care Scheme (ProTrainings being the first organisation gaining approval for classroom and online training in the United Kingdom) and we have surpassed an external audit by being approved for ISO45001 : 2018 and ISO9001 : 2015 for maintaining high organisational standards.

Our qualifications are designed to support and encourage learners to develop their knowledge and skills. This development may result in progression into employment or career development in the workplace. Our qualifications also allow learners to progress onto further qualifications.

For more information please visit www.ProTrainings.uk for news, updates and information on a variety of qualifications spanning into the Health & Safety industry, First Aid world, Pet First Aid environment and Health & Social Care sector.

Qualifications Specifications

ProTrainings EU offer policies and guidelines for centres, organisations and individuals through this specification. Information in this specification will include the course curriculum, learning outcomes, units and general guidelines on how the course is delivered.

We aim to support our centres by providing guidance in this specification for a better understanding on how our courses are delivered and processed.

Our specifications document can be accessed on our website at www.ProTrainings.uk along with other specifications for respective qualifications listed under each sub-heading.

For more information please use our online chat service or contact our office on 01206 805 359. Alternatively, please email our support department at support@protrainings.uk or compliance department at compliance@protrainings.uk.

Introduction to Fire Safety Awareness Level 1 (VTQ)

This level 1 qualification is a great awareness qualification designed to cover basic fire training for anyone who may need it as part of their role or as general knowledge in and around the home.

This ProTrainings Fire qualifications is designed to meet and comply with the Regulatory Reform (Fire Safety) Order 2005. It will cover regulations, the fire triangle, evacuation, fire equipment, good housekeeping, the law, training requirements, calling the fire service, fire doors, smoke alarms, risk assessing and precautions. We also offer a Level 2 qualification that is designed for appointed Fire Wardens and Fire Marshals.

This course is ideal as it can be completed solely online, through blended training or completely in a classroom. The aim of this qualifications is to give all members of staff basic fire training to increase awareness and cooperation in the event of a fire in the workplace. Awareness will reduce the risk of fires actually breaking out and will therefore save lives.

Please note that learners undertaking a ProTrainings Trainings qualification have the option to choose to take a regulated qualification.

The content of this and all our courses has been independently certified as conforming to universally accepted Continuous Professional Development (CPD) guidelines and come with a Certified CPD Statement as well as a ProTrainings Certificate and for online courses an Evidence-Based Learning statement.

Qualification Delivery

Guided Learning Hours (GLH): These hours are made up of real-time, contact time, guidance or supervision of a learner by an instructor, supervisor, tutor or trainer.

GLH for this qualification is 4

Total Qualification Time (TQT): This is an estimate of the total length of time it is expected that a learner will typically take to achieve and demonstrate the level of attainment necessary for the award of the qualification i.e. to achieve all learning outcomes.

TQT for this qualification is 10

Our Fire Safety Awareness Level 1 (VTQ) course is taught over half a day and will include practical and theoretical assessments.

Entry Requirements

There are no specific entry requirements, however, learners should have a minimum of Level 2 in literacy, numeracy or equivalent. This qualification is suitable for learners aged 14 years and above.

Progression - Successful learners can progress to other qualifications such as:

- Fire Safety Level 2 (VTQ)
- H&S Level 3 (VTQ)
- IOSH

Requirements to teach Fire Safety Awareness Level 1 (VTQ)

Approval to deliver this course is sanctioned by ProTrainings Europe Limited only.

Instructors must hold the relevant qualifications, experience and occupational competence to qualify for approval. A detailed portfolio providing descriptive dates, CPD log and meeting/passing IQA reviews is required for approval. Supporting evidence which clearly outlines where instructors qualify to teach this course must be emailed to our compliance manager at compliance@protrainings.uk. Additionally, requirements to complete ITG instructor training maybe advisory.

Certification

This qualification is overseen by our compliance department and all courses undergo a robust internal quality assurance review prior to certification.

A desktop-review and site visit will form part of our evaluation.

Paperwork should be marked and assessed by the approved instructor/centre and uploaded to our online management suite following successful completion of the course. Courses should be passed within 5 working days after the course has been taught.

Learner Access

ProTrainings offer highly sophisticated and supportive services to successful learners who complete online, classroom and blended training. Our online system offers the learner a uniquely designed portal where there is access to a free student manual, CPD credit statement, evidence-based learning document, optional weekly refresher videos and an area for downloadable content with a cohort of supporting evidence relevant to the qualification the learner completes.

ProTrainings after service adds clarity to teaching, promotes continuous learning and encourages learners to revisit and revise subjects they have been taught.

Complaints - Scope of Complaints Procedure: The procedure deals with complaints arising from:

- Delivery (or lack of delivery) of services for education and training including teaching, course content, tutoring, assessment, feedback on progress and learner support during learning programmes
- Incorrect or misleading information about services provided by the Centre
- Delivery (or lack of delivery) of support services provided by the Centre including administration of fees, enrolment processes, Centre accommodation, health and safety and learner resource services
- Unacceptable actions or behaviour by Centre staff and/or other learners in the Centre

How to complain

Complaints should initially be made in writing to the Head of Centre or to your designated tutor. This can be completed using your student login for www.ProTrainings.uk

Support can be made available for all those involved in a complaint including:

- Representation: parent, guardian, friend or supporter
- Help with completing the written complaint
- Induction will provide further details regarding this process

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Course Overview

The Importance of Fire Safety

The Law

The Problem and How you Get Harmed

Causes, Prevention, Training and Alarms

The Fire Triangle

Sources of Ignition

Active and Passive Fire Spread

Arson

Aerosols

Fire Prevention

Good House Keeping

Training and Staff Awareness

Dangers of Smoke

Types of Fire Alarm

Emergency Equipment and Response Actions

Fire Equipment

Calling the Fire Service

Fire Extinguishers

Breakdown of a fire extinguisher

Fire Hoses

Fire Alarm Systems

Evacuating in an Emergency

Fire Doors

Fire Blankets

Fire Warden Kits

Appropriate Clothing

Smoke Alarms in the Home

Fire Proofing the Home

Risk Assessment and Hazards

Formal Risk Assessment

Review of fire safety



Learning Outcomes - PRO/29/FSA

These learning outcomes are mapped to meet a Fire Safety Awareness Level 1 (VTQ) qualification. Each learning outcome presents a knowledge, skill or assessment to help students understand the curriculum in finer detail.

Learning Outcomes (LO) The learner will:	LO
UNIT	
Understand basic fire safety and what to do in the event of an emergency	LO1
State the main causes of fires in the workplace	1.1
Outline the main costs of fires in the workplace for employers, employees and society	1.2
State their own duties and responsibilities in relation to fire safety at work	1.3
State the duties and responsibilities of fire wardens and other people who may be required to take action as part of fire risk controls or during an emergency	1.4
Describe the action to be taken in the event of a fire in the workplace, including methods of raising the alarm and contacting the emergency services	1.5
Understand the principles of fire risk control	LO2
List the key elements for effective fire risk management in the workplace	2.1
Outline how the components of the fire triangle can be used to control fire risks	2.2
List active and passive fire risk control measures	2.3
Outline fire prevention measures that can be taken to familiarise fire risks	2.4
Understand the principles and practice of fire safety management at work	LO3
State the safe operating parameters for the use of portable fire-fighting equipment	3.1
Outline simple checks for ensuring that fire safety equipment is serviceable and safe to use	3.2



Useful Websites

ProTrainings Europe Limited
www.ProTrainings.uk

Health and Safety Executive
www.hse.gov.uk

The Resuscitation Council (UK)
www.resus.org.uk

Skills for Health
www.skillsforhealth.org.uk

Office of Qualifications and Examinations Regulation
www.ofqual.gov.uk

Ofsted
www.gov.uk/ofsted

Skills for Care
www.skillsforcare.org.uk

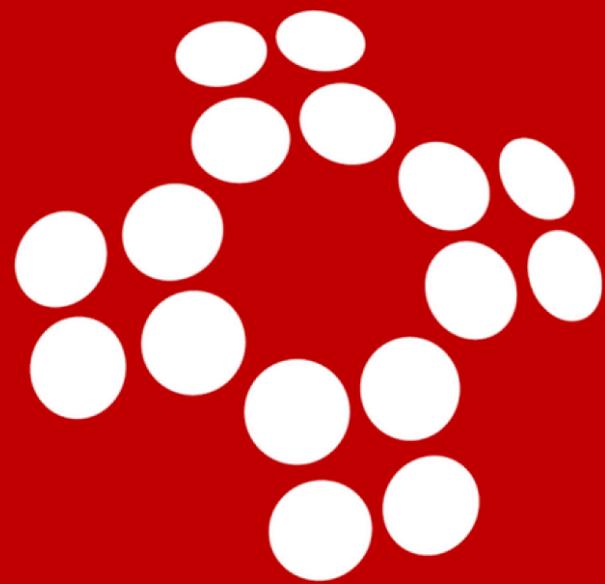
The CPD Standards Office
www.cpdstandards.com

QMS International
www.qmsuk.com

FOFATO
www.fofato.co.uk

NASDU
www.nasdu.co.uk

TQUK
www.tquk.org



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